**ROUTING MEMO**

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| To: | UMD VPR ORA |
| From: |  |
| Re: | KR Prop Dev # – PI/Dept – Sponsor/Directorate |
| Date: | 5/2/2019 |

This is a proposal budget revision for KR institutional proposal 19010121 that was submitted in July 2018. The sponsor grant identifier is X.

This second revision is being routed because the program officer has requested that the project period be reduced from 5 to 4 years. The start date has been pushed back from 4/1/2019 to 7/1/2019 and the new end date is 6/30/2023. Additionally, the PI’s current and projected base salaries are budgeted in this revision, which are more than those used in the initial budget due to retention. And finally, the new UMD fringe benefit rates have been applied.

The quote for equipment and letters from the two consultants are attached in the original KR proposal development record.

Please contact X with questions at [email] or [phone].

Thank you.